

MEMO OF UNDERSTANDING FOR DOUBLE MAJORS

In petitioning for a double major in _____ and _____ I accept responsibility for completion of all courses required for both majors and all other degree requirements.

I understand the following:

- ◆ If I complete two majors with the same degree objective within the College of Letters and Science (e.g., both majors leading to a B.A. or both leading to a B.S.), I will receive a diploma that specifies the two majors, but I will earn just one degree.
- ◆ If I complete a double major with two *different* degree objectives, I must satisfy the General Education (GE) Program requirements of both, although I may overlap where appropriate. In particular, if I am pursuing a BA for one major, I must fulfill the GE requirements for the BA, which automatically fulfill those for the BS or BFA or BM.
- ◆ I may not graduate with one major and later return to complete the other. Instead, I must complete requirements for both majors by the end of the quarter of my degree candidacy. Further, to graduate with one major alone, I must formally drop the one that is not yet complete, and I will not later be readmitted to complete a second degree in the major I have dropped.
- ◆ No more than 8 units may be applied simultaneously toward upper-division requirements for both majors.
- ◆ Substitution of any course not listed on the major requirement sheet are acceptable only if approved by both the major department and the Dean of Undergraduate Studies.

I have completed the worksheet on the opposite side of this form*, and following this evaluation:

I expect to complete all degree requirements by the end of the _____, _____,
Quarter Year

at which time I will have completed a total of _____ units (from UCSB and all accepted transfer work).

Finally, I understand that except in very unusual circumstances, enrollment beyond the final term noted above will not be permitted.

Signature

Date

*If neither major leads to a BA degree, please carefully read the *General Education Program* brochure or consult an academic advisor to adjust their GE requirements on the sheet.

THE DECISION OF THE DEAN WILL BE SENT TO YOU VIA YOUR UMAIL.

College staff will review your estimate to determine whether it is roughly accurate. This review does NOT constitute a progress check, and thus approval of your request will not guarantee your graduation in the quarter you indicate.

DOUBLE MAJOR WORKSHEET

When submitting a request for a double major, you must fully complete both sides of this form and attach it to your change-of-major petition.

Estimate your remaining unit requirements for each major in the spaces provided:

1st Major: (name) _____; check one: BA, BS, BFA, BM

Units needed to fulfill remaining requirements in preparation for the major (or pre-major)Units needed _____

Units needed to fulfill remaining requirements in the upper-division majorUnits needed _____

2nd Major: (name) _____; check one: BA, BS, BFA, BM

Units needed to fulfill remaining requirements in preparation for the major (or pre-major)Units needed _____

Units needed to fulfill remaining requirements in the upper-division majorUnits needed _____

Indicate the number of units you still need to fulfill the following university and General Education (GE) requirements (refer to the *Letters & Science Academic Requirements (LASAR) brochure* and the *General Catalog*). You may take advantage of opportunities to overlap these requirements with those in your majors, wherever appropriate.

Entry Level Writing (formerly called Subject A) Satisfied? _____ Units needed _____
American History & Institutions Satisfied? _____ Units needed _____

General Education Program Requirements*

Area A: 2 courses Satisfied? _____ Units needed _____
Area B: foreign language level 3 or exam Satisfied? _____ Units needed _____
Area C: 3 courses Satisfied? _____ Units needed _____
Area D: 3 courses Satisfied? _____ Units needed _____
Area E: 3 courses Satisfied? _____ Units needed _____
Area F: 2 courses Satisfied? _____ Units needed _____
Area G: 2 courses Satisfied? _____ Units needed _____
Quantitative Relationships: 1 course, may overlap Area C above Satisfied? _____ Units needed _____
Writing: 6 courses, may overlap C-G above Satisfied? _____ Units needed _____
World Cultures: 1 course, may overlap D-G above Satisfied? _____ Units needed _____
Ethnicity: 1 course, may overlap D-G above Satisfied? _____ Units needed _____
European Traditions: 1 course may overlap E-G (BA only) Satisfied? _____ Units needed _____

Total units still needed

A. Write the total number of units you have already completed, including transfer work

B. Write the total units still needed from the listing above.....

Add **A** and **B** together to indicate the total number of units you will earn to complete the proposed double major.
(You must complete a minimum of 180 or 184.)

Please indicate when you expect to complete all degree requirements: ...quarter _____ year _____

*The listings for General Education assume that at least one of your majors leads to a BA degree. If neither of your proposed majors leads to the BA, please consult an advisor in the College of Letters and Science for assistance in adjusting these requirements.

College staff will review your estimate to determine whether it is roughly accurate. This review does NOT constitute a progress check, and thus approval of your request will not guarantee your graduation in the quarter you indicate.