QTR _____ ADV _____ LI _____ LO _____   **GE WR**

Request for a Course to Count for
University and General Education Requirements

Please attach supporting documentation (course description, syllabus, etc.) for review. Request for course to count for Area A or GE Writing must also include a copy of the paper(s). The results of your petition will be sent to your U-mail address.

Name_____   Perm # _____

      Last   First   MI

U-mail_____@ucsb.edu   Phone #_____

Alternative email (if U-mail not available)_____

Major(s)_____   Expected Date of Graduation (QTR/YR) _____

ONE COURSE PER FORM

Term Completed (*please use the UCSB term for which the course was recorded*) **QTR/YR**_____

_____   _____
Course Department and Number (as it appears on your GOLD)   Course Title (as it appears on your GOLD)

_____   _____
College or University (where course was taken)   City and Country (if done abroad)

Apply Course to the following area(s).

__Area A: English Reading and Composition   __American History and Institutions
__Area B: Foreign Language   __Writing (UC and UC EAP courses only)
__Area C: Science, Mathematics, and Technology   __Quantitative Relationships
__Area D: Social Sciences   __Ethnicity
__Area E: Culture and Thought   __World Culture
__Area F: Arts   __European Traditions
__Area G: Literature   __Entry Level Writing

For College office use only

L&S Staff Member_____

Writing Program (if necessary): _____

_____Approve   _____Deny

Date Processed_____

Instructions

1. Only courses that appear on a student's record in GOLD may be requested. Go to "Progress," then "Major & GE Progress Checks," and then "Course History" in GOLD to see if a transfer course has been added to your UCSB record.

2. Courses from other institutions will not appear in Gold until they have been completed and have been evaluated for transfer by the Office of Admissions. Transcripts from other institutions should be sent to the Office of Admissions. Most courses from California Community Colleges have been "articulated"—evaluated for transfer and for applicability to GE requirements and do not need to be petitioned: see assist.org for details.

3. Supporting material—students should, at the very least, include course descriptions and a syllabus with their petitions. Descriptions of assignments as well as completed assignments and exams could also aid the College's evaluation of a course.

4. Because the UCSB Faculty Senate reviews UCSB courses as to whether they apply toward requirements, UCSB courses may not be requested for a GE requirement with two exceptions:
   - A student may petition UCSB courses that have not already been approved by the Senate for Special Subject Writing—see the GE Writing Requirement Instructions for details. No more than two courses may be applied by request for Special Subject Writing.
   - If a student completes a course and the course is subsequently approved for a requirement by the Senate within the next year, the student may request that the course be applied to the requirement as long as it is demonstrated that the content of the course was the same prior to Senate approval.