

# LASAR

LETTERS AND SCIENCE ACADEMIC REQUIREMENTS

**2021-2022**

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## ABOUT LASAR

LASAR describes the requirements that all students must fulfill to earn a bachelor's degree from the College of Letters and Science at the University of California, Santa Barbara. It also includes important information about enrollment, registration, and student responsibilities. It does not include detailed information about major or minor requirements, nor does it provide a comprehensive description of the many opportunities that are available at UCSB. Please refer to the UCSB General Catalog, <https://my.sa.ucsb.edu/catalog/Current>, for complete information about academic departments, courses, majors, and minors. Visit our website, [www.duels.ucsb.edu](http://www.duels.ucsb.edu), for more complete details about:

- Opportunities for Undergraduate Research
- Transfer Issues
- The College Honors Program
- Grades
- Discovery and UCSB Seminars
- And Much More

## DEGREE REQUIREMENTS

To be eligible for a bachelor's degree from UCSB, students in the College of Letters and Science must meet the general University of California requirements and the appropriate college requirements as described below. They must also complete major requirements as described in the UCSB General Catalog. Further, they must also comply with university regulations governing registration, scholarship, examinations, and student conduct. Following is a summary of bachelor's degree requirements for students in the College of Letters and Science.

### Unit Requirements

- Course Numbering
- Upper-Division Courses
- Credit Limitations
- 200-Unit Enrollment Limit

### General University Requirements

- Entry Level Writing
- American History and Institutions
- Academic Residence
- Grade-Point Average

### General Education Requirements

Students must complete the requirements appropriate to their chosen degree—Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music or Bachelor of Science. For inquiries regarding specific General Education Requirements, please contact the Academic Advising information line at (805) 893-2038.

### Major Requirements

Full details are described in the UCSB General Catalog. You can also visit [registrar.sa.ucsb.edu](http://registrar.sa.ucsb.edu) to view major requirement sheets.

## UNIT REQUIREMENTS

Credit for academic work at UCSB is expressed in units. The value assigned to a course is determined at the rate of one unit for each three hours of student work per week, including time in class. In order to be eligible for graduation, students must complete at least the following:

- 180 total units (184 if General Education Area B is fulfilled by completing foreign language level 3 at UCSB or its equivalent at another college or university).
- Of the total units, 60 must be upper-division.

There is no limit on the number of courses that may be taken passed/not passed during a single quarter. At the time of graduation, however, students must have earned at least 120, or two-thirds, of their units in residence at UCSB on a letter-grade basis. Students who complete more than 180 units at UCSB must complete at least 120 units on a letter-grade basis. See page 18 for details about the grading system at UCSB.

## Course Numbering

Courses at UCSB are identified by their course number as lower-division, upper-division, graduate, or professional as follows:

### **Classification: Course Numbers:**

|                |                  |
|----------------|------------------|
| Lower-division | 1-99             |
| Upper-division | 100-199          |
| Graduate       | 200-299; 500-599 |
| Professional*  | 300-499          |

*\*Professional courses do not apply to the bachelor's degree*

## Upper-Division Courses

Sixty upper-division units are required. UCSB courses are considered upper-division if they are numbered 100-199. Graduate courses numbered 200-299 and 500-599 will apply to the upper-division unit requirements.

Transfer students from community colleges should take particular note of the upper-division unit requirement because community colleges do not offer upper-division courses.

## Credit Limitations

The university accepts a maximum of 105 quarter units or 70 semester units of lower division credit for college courses completed at two-year colleges or non-UC institutions. Only subject credit for specific lower-division requirements is assigned subsequently. In addition, graduation credit cannot be assigned for:

- Exercise and Sport Studies 1- courses or their equivalents in excess of six units.
- Repetition of courses for which credit has already been earned, unless their official descriptions in the *General Catalog* permit repetition for credit.
- Courses that duplicate material covered in similar courses already completed (such as Communication 87 and any course from PSTAT 5AA-ZZ).
- Lower-division language courses for students who have completed ninth grade or higher in a school that uses that language for instruction.
- Foreign language courses at the same level or lower level than any such courses already completed.
- 98/99 and 198/199/199AA-ZZ independent studies courses in excess of the 30-unit cumulative limit placed upon these classes.
- University Extension courses numbered other than 1-299.
- Courses graded F, NP, I, IP, or W at the time of graduation.
- Courses not transferable to the University of California.
- Courses from unaccredited schools.
- UC courses numbered 300-499.

## 200-Unit Enrollment Limit

The college expects students to graduate with no more than 200 units. College policy requires students to secure specific approval to continue enrollment beyond 200 units. College credit earned before high school graduation does not count toward the 200-unit maximum. This includes credit for Advanced Placement, Cambridge A Level examinations, International Baccalaureate examinations, and also college or university credit earned while still in high school. In addition, students who are admitted as freshmen and remain continuously enrolled will be allowed 12 regular quarters at UCSB, and students admitted as juniors who remain continuously enrolled will be allowed 6

regular quarters even if they earn more than 200 units during that period. Students are also free to attend summer session. Summer session does not count as a regular quarter in this calculation, but units earned in summer session apply toward the 200-unit maximum. Note: If students discontinue enrollment at UCSB and earn a large number of units at one or more other academic institutions while they are away, the number of quarters allowed at UCSB will be reduced in proportion to the number of terms completed elsewhere. Students who think they may exceed both the quarter limitations noted and 200 units may submit a Proposed Schedule for Graduation for consideration by the dean of undergraduate education, but they should understand that approval is granted only in very limited circumstances.

## GENERAL UNIVERSITY REQUIREMENTS

### Entry Level Writing Requirement

The University of California Entry Level Writing Requirement may be fulfilled prior to “matriculation” (before beginning at UCSB) by:

1. scoring 3 or higher on either of the English AP Exams
2. scoring 30 or higher on the ACT combined English Language Arts (ELA) Exam
3. scoring 680 or higher on the SAT Writing Exam
4. scoring 5 or higher on the IB higher level English A exam
5. scoring 6 or higher on the IB standard level English A1 exam
6. receiving a C or higher in a English composition course that satisfies GE Area A-1
7. placing in Writing 2 via UCSB’s Collaborative Writing Placement Exam (CWP, see below)
8. passing the Analytical Writing Placement Exam (AWPE). UCSB will only accept AWPE results from students transferring from another UC campus.

The Collaborative Writing Placement (CWP) will be offered twice during Summer Orientation and once a quarter. U.S. students who have not fulfilled the requirement by 1-6 above will be contacted via email about how to register for the placement. Students with questions about the CWP may contact the Writing Program: [placement@writing.ucsb.edu](mailto:placement@writing.ucsb.edu). Students who are not placed in Writing 2, should plan on enrolling in Writing 1 during their first year at UCSB. A grade of C or higher is needed in Writing 1 to satisfy the Entry Level Writing Requirement. A student who receives a

C- or lower must repeat Writing 1 until they earn a C.

International students who are not immigrants and who have not fulfilled the requirement through 1-6 above must participate in the English for Multilingual Students Program online writing diagnostic essay. Details about this assessment will be sent to students via email. The diagnostic essay, as well as other student information, including TOEFL, SAT and/ or ACT test scores, will be used to guide writing course placements. Students will be placed into one of four academic English levels in the English for Multilingual Students Program, Department of Linguistics (LING3A, LING 3B, LING 3C or LING 12) or may be referred to the Writing Program for placement. To satisfy the Entry Level Writing Requirement through the EMS Program, students must successfully complete LING 12 with a C or better.

Once students matriculate at UCSB, they may not fulfil Entry Level Writing by transferring a course from another institution, and transfer courses that are articulated to fulfill GE Area A will not be accepted for credit unless Entry Level Writing has been satisfied.

## American History and Institutions Requirement

The American History and Institutions requirement is based on the principle that students enrolled at an American university should know about the history and government of this country. The requirement may be satisfied by completion of any four-unit course chosen from the following list.

- Anthropology 131, 176B
- Art History 121A-B-C, 136H
- Asian American Studies 1, 2
- Black Studies 1, 1H, 6, 6H, 103, 137E, 169AR-BR-CR
- Chicano Studies 1A-B-C, 144, 168A-B, 174, 188C
- Comparative Literature 133
- English 133AA-ZZ, 134AA-ZZ, 137A-B, 191
- Environmental Studies 173
- Feminist Studies 155A, 159B-C
- History 11A, 17A-B-C, 17AH-BH-CH, 105A, 142AL, 142S, 159B-C, 160A-B, 161A-B, 164C, 164IA, 164IB, 165, 166A-B-C-D, 166LB, 168A-B-C-D, 168N-M, 169M, 172A-B, 173T, 175A-B, 176A-B, 177, 178A-B, 179A-B
- Military Science 27
- Political Science 12, 115, 127, 151, 152, 153, 155, 157, W157, 158, 162, 165, 180, 185
- Religious Studies 7, 14, 151A-B, 152
- Sociology 137E, 140, 144, 155A, 157
- Theater 180A-B

Courses used to fulfill the American History and Institutions requirement may also be applied to General Education and/or major requirements where appropriate. Equivalent courses taken at other accredited colleges or universities or in UC Extension are acceptable as determined by the Office of Admissions.

The American History and Institutions requirement may be satisfied in four additional ways: (1) a score of 650 or higher in the SAT Subject Test in U.S. History; (2) a score of 3 or higher on the College Board Advanced Placement Examination in American History; (3) a score of 3 or higher on the College Board Advanced Placement Examination in American Government and Politics; or (4) passing a noncredit examination in American history or American institutions offered in the Department of History (consult the department for further information). Students who transfer to UCSB from another campus of the University of California where the American History and Institutions requirement was considered

satisfied will automatically fulfill the requirement at UCSB. International students on a nonimmigrant visa may petition for a waiver of this requirement through the director of International Students and Scholars.

## Academic Residence Requirement

Candidates for a bachelor's degree must be registered in the university for at least three terms to fulfill the university's academic residence requirement. A term is a regular quarter or summer session in which a student completes six or more units as a registered UCSB student. Each UC summer session in which a student completes at least two units but fewer than six units is the equivalent of half of a term's residence. (In this context, summer session refers to the entire summer, not to each mini-session.) At least 35 of the final 45 units must be taken in the college or school in which the degree is to be awarded.

Students in the College of Letters and Science must also complete at least 27 upper-division units, of which at least 20 must be in the upper-division major, while in residence in the college. In the case of double majors, at least 20 upper-division units must be completed in each major while in residence in the College of Letters and Science. Courses taken in the University's Education Abroad Program or through UC Extension cannot be used to satisfy residence requirements.

Students who wish to receive recognition for completing an academic minor must complete at least 12 of the upper-division units for the minor in residence at UCSB. Students who are pursuing a minor or double major should note that units applied to residence in one major will not apply to residence in the minor or other major.

Coursework completed elsewhere does not apply to academic residence. This includes courses taken at another UC campus while simultaneously enrolled at UCSB. In addition, UCSB coursework completed through Intersegmental Cross Enrollment does not apply to academic residence.



## Education Abroad, UCDC, or UC Center in Sacramento Program Participants

With one modification, students who participate in the University of California Education Abroad program, UCDC program, or UC Center in Sacramento program are responsible for all academic residence requirements as explained above. For students who participate in EAP, UCDC, or the UC Center in Sacramento program as seniors, the rule requiring 35 of the final 45 units in the college or school in which the degree is to be awarded is modified to 35 of the final 90 units. Students must secure prior approval to use this modification and may graduate without returning to UCSB provided that they have satisfied all degree requirements by the end of their year abroad. Those who have any remaining degree requirements must return to UCSB to complete a minimum of 12 units on campus while fulfilling final degree requirements.

## Grade-Point Average Requirement

At the time of graduation, students in the College of Letters and Science must have at least a 2.0 (C) grade-point average in (1) all courses undertaken in the University of California except those graded passed/not passed; (2) all UC courses required for the student's overall major program, both lower- and upper-division; and (3) all UC courses required for the student's upper-division major program.

Courses undertaken at any of the UC campuses in regular session or summer session, except for those that appear exclusively on a UC Extension transcript, are included in these grade-point average computations. UCSB courses completed by concurrent enrollment through Extension will be added to students' UCSB transcripts and integrated into the UC grade-point average if degree credit is approved.

Courses graded Incomplete, except those taken on a passed/not passed basis, will be included as F grades in final computations. See "[Grades](#)" section for details about grades available at UCSB.

## GENERAL EDUCATION REQUIREMENTS

The General Education Program is the common intellectual experience of all College of Letters and Science students whatever their majors. Through the General Education Program, students receive an orientation to a broad range of intellectual disciplines: the kinds of questions that are addressed, the methods for solving problems, and the strategies

for communicating findings and conclusions.

The General Education Program is multidisciplinary. It requires study of the humanities and the fine arts, the natural and social sciences, and the cultural traditions and diversity of the modern world. It requires at least one course in a world culture and at least one course that focuses on the history and cultural, intellectual, and social experience of designated U.S. ethnic groups. For students pursuing the Bachelor of Arts, a course that focuses on European traditions is also required.

The General Education Program also provides opportunities to acquire university-level skills in writing, critical thinking, quantitative analysis, and foreign languages. Courses devoted to these topics are embedded in the study of other subjects.

There are two categories of General Education Requirements:

### General Subject Requirements

- Area A: English Reading and Composition
- Area B: Foreign Language
- Area C: Science, Mathematics, and Technology
- Area D: Social Sciences
- Area E: Culture and Thought
- Area F: Arts
- Area G: Literature

### Special Subject Area Requirements

- Writing
- Quantitative Relationships
- World Cultures
- European Traditions
- Ethnicity

Please note that one course may count for a General Subject Area Requirement as well as one or more Special Subjects Requirement. See "[Courses that May Count for More than one Requirement](#)" for details.

Students in the College of Letters and Science must complete the General Education requirements appropriate to their degree (B.A., B.S., B.F.A., or B.M.) in order to qualify for graduation.

Students with questions about the General Education requirements should meet with an advisor in the College of Letters and Science Academic Advising Office in 1117 Cheadle Hall. Go to [www.duels.ucsb](http://www.duels.ucsb).



edu/advising for hours and appointment information.

## General Provisions Governing All Degree Candidates

1. Courses in the student's major can also be used to fulfill General Education requirements.
2. Courses taken to satisfy the General Education requirements may also be applied simultaneously to the American History and Institutions requirement.
3. A course listed in more than one general subject area can be applied to only one of these areas. (Example: Art History 6A cannot be applied to both E and F.)

## BACHELOR OF ARTS DEGREE

### General Subject Area Requirements

#### Area A

##### English Reading and Composition

Objective: To learn to analyze purposes, audiences, and contexts for writing through study of and practice with writing.

The Area A Requirement consists of two parts, Area A1 and A2, and may be fulfilled in one of three ways:

1. By credit received from Advancement Placement Exams or International Baccalaureate Exams. See the "[Advanced Placement](#)" or "[International Baccalaureate](#)" Custom Lists for details. Please note that AP or IB credit may prevent you from earning units for Writing 2, 2E, or 2LK and Writing 50, 50E.
2. By credit from appropriate courses transferred from another institution—see a College of Letters and Science advisor or the Writing Program advisor for details.
3. By successfully completing two approved UCSB courses:
  - Courses that fulfill Area A1: Writing 2, 2E, 2LK.
  - Courses that fulfill Area A2: English 10, 10AC, 10EM, 10LC; Writing 50, 105 AA-ZZ, 107AA-ZZ, 109AA-ZZ.

Entry Level Writing requirement before enrolling in courses that fulfill the Area A requirement of the General Education Program. See "[General University Requirements](#)" for details.

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#### Area B

##### Foreign Language

Objective: To display basic familiarity with a written and/or spoken foreign language appropriate to the discipline.

The foreign language requirement may be satisfied in one of the following four ways:

1. By completing Language 3 (third quarter) at UCSB or its equivalent at another college or university. Students fulfilling Area B with this method will need 184 overall units to graduate.
  2. By achieving a score of 3 or higher on the College Board Advanced Placement Examination in a foreign language or by earning one of the following minimum scores on the Foreign Language SAT Subject Test: Chinese with Listening–570; French/French with Listening–590; German/German with Listening–570; Modern Hebrew–500; Italian–570; Japanese with Listening–570; Korean with Listening–550; Latin–580; Spanish/Spanish with Listening–570.
  3. By completing the third year of one language in high school with a grade-point average for third-year language of at least C.
  4. By passing a UCSB foreign language placement examination at the appropriate level.
- 

Note: Students must complete the General University

**Area C**Science, Mathematics, and Technology

Objective: To understand methods and applications of science and mathematics, apply them to problems, and describe solutions using language appropriate to the discipline. Courses should be in a single discipline and should be sufficiently broad to provide a base of knowledge about the discipline. Courses may be designated for majors or non-majors. Three courses are required for the Bachelor of Arts degree.

See the Area C Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Area%20C>.

Transfer students identifying courses to complete a Partial IGETC should refer to the Area C courses list available on the Letters and Science General Advising website to determine whether the course may fulfill the Biological or Physical Science category: <https://duels.ucsb.edu/advising/planning/degree>.

**Area D**Social Sciences

Objective: To apply perspectives, theories, and methods of social science research to understand what motivates, influences, and/or determines the behaviors of individuals, groups, and societies. Area D courses are based upon systematic studies of human behavior, which may include observation, experimentation, deductive reasoning, and quantitative analysis. Three courses are required for the Bachelor of Arts degree.

See the Area D Course List in the UCSB General Catalog: See the Area D Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Area%20D>.

**Area E**Culture and Thought

Objective: To use specific methods and frameworks to develop perspectives and abilities that enable the study of culture and thought within specific contexts, and to recognize the role of human agency in defining, maintaining, and adapting cultures. Three courses are required for the Bachelor of Arts degree.

See the Area E Course List in the UCSB General Catalog: See the Area E Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Area%20E>.

**Area F**Arts

Objective: To develop an appreciation of fine and performing arts, popular arts, and visual culture and to express relationships between arts and historical or cultural contexts. Two courses are required for the Bachelor of Arts degree.

See the Area F Course List in the UCSB General Catalog: See the Area F Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Area%20F>.

**Area G**Literature

Objective: To learn to analyze texts using methods appropriate to literary study and to situate analysis within contexts where texts circulate. Two courses are required for the Bachelor of Arts degree.

See the Area G Course List in the UCSB General Catalog: See the Area G Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Area%20G>.

**Special Subject Area Requirements**

In the process of fulfilling the General Education General Subject Areas C through G (see below), students also must include the following special subject areas:

- Writing
- Quantitative Relationships
- World Cultures
- European Traditions
- Ethnicity

**1. Special Subject Writing Requirement**

Objective: At least six designated General Education courses that meet the following criteria: Study and practice with writing, reading, and critical analysis within specific disciplines. Students will demonstrate writing ability by producing written work totaling at least 1800 words that is independent of or in addition to written

examinations. Assessment of written work must be a significant consideration in total assessment of student performance in the course. Students may, by petition, request that up to two other UC or UC EAP courses be considered applicable toward this requirement. Special instructions for such petitions are available from the college office. Once a student has matriculated at UCSB, the writing requirement may be met only with designated UCSB courses.

See the Writing Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Writing>.

## 2. Special Subject Quantitative Relationships Requirement

Objective: To develop and apply basic quantitative methods to relevant questions or areas of study. At least one course from Area C emphasizing quantitative relationships.

See the Quantitative Relations Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Quantitative%20Relations>.

## 3. Special Subject World Cultures Requirement

Objective: To learn to identify, understand, and appreciate the history, thought, and practices of one or more culture outside of the European tradition. At least one course that focuses on a world culture outside of the European tradition.

See the World Cultures Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#World%20Cultures>.

## 4. Special Subject European Traditions Requirement (Required for the BA only)

Objective: To learn to analyze early and/or modern European cultures and their significance in world affairs. One course required.

See the European Traditions Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#European%20Traditions>.

## 5. Special Subject Ethnicity Requirement

Objective: To learn to identify and understand the philosophical, intellectual, historical, and/or cultural experiences of HISTORICALLY oppressed and excluded racial minorities in the United States: Native Americans, African Americans, Chicanos/

Latinos, Asian Americans, Pacific Islander Americans, and Multiracial Americans or a course that provides a comparative and integrative context for understanding the experiences of oppressed and excluded racial groups in the United States. One course required.

See the Ethnicity Course List on the Letters and Science Advising website: <https://duels.ucsb.edu/advising/planning/degree#Ethnicity>.

## Courses that May Count for More than One General Education Requirement

Some courses approved to count for General Education Areas C-G have been approved for more than one area, but no course may count for more than of these areas for a particular student. For example, a course that has been approved for Areas E and F may count for either E or F for a student but not both E and F. Courses that have been approved for Areas C-G may, however, also count for American History and Institutions as well as Special Subject Area Requirements. See the course lists on the Letters and Science General Advising Degree website to see how courses may apply to multiple requirements: <https://duels.ucsb.edu/advising/planning/degree>.

## College Board Advanced Placement Credit General Education Program

| Advanced Placement Exam<br>with Score of 3, 4, or 5                  | Units<br>Awarded | General Education<br>Credit        | UCSB Course<br>Equivalent (You may not enroll in these<br>courses for credit at UCSB)                      |
|--|------------------|------------------------------------|--|
| Art History  | 8                | F: 1 course                        | Art History 1  |
| Art-*2D Art and Design   | 8                | none                               | none   |
| Art-*3D Art and Design   | 8                | none                               | none   |
| Art-*Drawing   | 8                | none                               | Art 18   |
| Biology  | 8                | C: 1 course                        | EEMB 22, EEMB W22, MCDB 20   |
| *Calculus AB<br>(or AB subscore of BC exam)                          | 4                | C: 1 course#                       | Mathematics 2A, 3A, 34A, or equivalent   |
| *†Calculus BC  | 8                | C: 2 courses#                      | Mathematics 2A, 2B, 3A, 3B, 34A, 34B, or<br>equivalent   |
| Chemistry  | 8                | C: 1 course#                       | none   |
| Chinese Language and Culture   |                  |                                    |  |
| <i>With score of 3</i>   | 8                | B                                  | See department for<br>level placement  |
| <i>With score of 4</i>   | 8                | B                                  |  |
| <i>With score of 5</i>   | 8                | B                                  |  |
| Comparative Government and Politics                                  | 4                | D: 1 course                        | none   |
| Computer Science A   |                  |                                    |  |
| <i>With a score of 3</i>   | 8                | C: 1 course#                       | none   |
| <i>With a score of 4 or 5</i>  | 8                | C: 1 course#                       | Computer Science 8   |
| Computer Science Principles  |                  |                                    |  |
| <i>With a score of 3</i>   | 8                | C: 1 course                        | none   |
| <i>With a score of 4 or 5</i>  | 8                | C: 1 course                        | Computer Science 4   |
| *English – Composition and Literature<br>or Language and Composition |                  |                                    |  |
| <i>With score of 3</i>   | 8                | Entry Level<br>Writing Requirement | Writing 1, 1E  |
| <i>With score of 4</i>   | 8                | A1                                 | Writing 1, 1E, 2, 2E, 2LK  |
| <i>With score of 5</i>   | 8                | A1, A2                             | Writing 1, 1E, 2, 2E, 2LK, 50, 50E   |
| Environmental Science  | 4                | C: 1 course                        | Environmental Studies 2  |
| European History   | 8                | E: 1 course                        | none   |
| French Language and Culture  |                  |                                    |  |
| <i>With score of 3</i>   | 8                | B                                  | French 1-3   |
| <i>With score of 4</i>   | 8                | B                                  | French 1-4   |
| <i>With score of 5</i>   | 8                | B                                  | French 1-5   |
| German Language and Culture  |                  |                                    |  |
| <i>With score of 3</i>   | 8                | B                                  | German 1-3   |
| <i>With score of 4</i>   | 8                | B                                  | German 1-4   |
| <i>With score of 5</i>   | 8                | B                                  | German 1-5   |
| Human Geography  | 4                | D                                  | Geography 5  |
| Italian Language and Culture   |                  |                                    |  |
| <i>With score of 3</i>   | 8                | B                                  | Italian 1-3  |
| <i>With score of 4</i>   | 8                | B                                  | Italian 1-5  |
| <i>With score of 5</i>   | 8                | B                                  | Italian 1-6  |
| Japanese Language and Culture  |                  |                                    |  |
| <i>With score of 3</i>   | 8                | B                                  | See department for<br>level placement  |
| <i>With score of 4</i>   | 8                | B                                  |  |
| <i>With score of 5</i>   | 8                | B                                  |  |
| Latin  | 8                | B                                  | Latin 1-3  |
| Macroeconomics   | 4                | D: 1 course                        | none   |
| Microeconomics   | 4                | D: 1 course                        | none   |
| Music Theory   | 8                | F: 1 course                        | Music 11   |
| *Physics 1   | 8                | C: 1 course#                       | none   |
| *Physics 2   | 8                | C: 1 course#                       | none   |
| *Physics – C: Mechanics  | 4                | C: 1 course#                       | Physics 6A+6AL   |
| *Physics – C: Electricity and Magnetism                              | 4                | C: 1 course#                       | Physics 6B+6BL   |
| Psychology   | 4                | D: 1 course                        | Psychology 1   |
| Spanish Language and Culture   |                  |                                    |  |
| <i>With score of 3</i>   | 8                | B                                  | Spanish 1-3  |
| <i>With score of 4</i>   | 8                | B                                  | Spanish 1-4  |
| <i>With score of 5</i>   | 8                | B                                  | Spanish 1-5  |
| Spanish Literature and Culture                                       |                  |                                    |  |
| <i>With score of 3</i>   | 8                | B                                  | Spanish 1-4  |
| <i>With score of 4</i>   | 8                | B                                  | Spanish 1-5  |
| <i>With score of 5</i>   | 8                | B                                  | Spanish 1-6  |
| Statistics   | 4                | C: 1 course#                       | Communication 87, EEMB 30, Geography 17<br>PSTAT 5AA-ZZ, Psychology 5, Sociology 3<br>Political Science 12 |
| United States Government and Politics                                | 4                | D: 1 course                        | none   |
| United States History  | 8                | D: 1 course                        | none   |
| World History: Modern  | 8                | E: 1 course                        | none   |

\* A maximum of 8 units EACH in art studio, English, mathematics, and physics is allowed.

# Also satisfies the Quantitative Relationship Requirement.

## Higher Level International Baccalaureate Exam Credit

| Higher Level Exam<br>With a score of 5, 6, or 7                | Units<br>Awarded | GE Credit           | UCSB Course<br>Equivalent                             | (You may not enroll<br>in these courses for<br>credit at UCSB) |
|--|------------------|---------------------|---|--|
| Biology  | 8.0              | C:1 course          | MCDB 20, EEMB 22                                      |  |
| Business Management  | 8.0              | None                | None  |  |
| Chemistry  | 8.0              | C:1 course#         | None  |  |
| Computer Science   | 8.0              | C:1 course#         | Computer Science 8                                    |  |
| Dance  | 8.0              | None                | None  |  |
| Economics  | 8.0              | D: 2 courses        | Economics 1, 2  |  |
| English A: Literature or<br>English A: Language and Literature |                  |                     |   |  |
| With a score of 5  | 8.0              | Entry Level Writing | Writing 1, 1E   |  |
| With a score of 6  | 8.0              | A1                  | Writing 1, 1E, 2, 2E, 2LK                             |  |
| With a score of 7  | 8.0              | A1, A2              | Writing 1, 1E, 2, 2E, 2LK, 50,<br>50E                 |  |
| English B  | 8.0              | None                | None  |  |
| Film   | 8.0              | None                | None  |  |
| Geography  | 8.0              | D:1 course          | None  |  |
| Global Politics  | 8.0              | D:1 course          | None  |  |
| History  | 8.0              | E:1 course^         | None  |  |
| History of Africa  | 8.0              | D: 1 course+        | None  |  |
| History of the Americas  | 8.0              | D: 1 course         | None  |  |
| History of Asia and Oceania                                    | 8.0              | D: 1 course+        | None  |  |
| History of Europe and the Middle East                          | 8.0              | D: 1course^         | None  |  |
| Languages other than English                                   | 8.0              | B                   | See department for<br>level placement                 |  |
| Mathematics  | 8.0              | C:2 courses#        | Mathematics 2A, 2B, 3A, 3B, 34A,<br>34B or equivalent |  |
| Mathematics: Analysis & Approaches                             | 8.0              | C: 1 course         | Mathematics 2A, 3A, 34A                               |  |
| Mathematics, Further   | 8.0              | None                | None  |  |
| Music  | 8.0              | F: 1 course         | None  |  |
| Philosophy   | 8.0              | E: 1 course         | None  |  |
| Physics  | 8.0              | C:1 course#         | Physics 10  |  |
| Psychology   | 8.0              | D:1 course          | None  |  |
| Spanish A  |                  |                     |   |  |
| Score of 5 or 6  | 8.0              | B                   | Spanish 1-6   |  |
| Score of 7   | 8.0              | B                   | Spanish 1-6, 16A                                      |  |
| Spanish B  |                  |                     |   |  |
| Score of 5   | 8.0              | B                   | Spanish 1-4   |  |
| Score of 6   | 8.0              | B                   | Spanish 1-5   |  |
| Score of 7   | 8.0              | B                   | Spanish 1-6   |  |
| Social and Cultural Anthropology                               | 8.0              | D 1 course          | Anthropology 2  |  |
| Theatre  | 8.0              | F: 1 course         | None  |  |
| Visual Arts  | 8.0              | F: 1 course         | None  |  |

# course also satisfies Quantitative Relationships Requirement

+ course also satisfies World Cultures Requirement

^ course also satisfies European Traditions Requirement

# A Level Credit

Students who earn grades of A, B, or C on UC-approved GCE and Hong Kong A Level examinations will receive 12 units of credit toward graduation at UCSB for each exam, provided that official grades are submitted to the Office of Admissions. Any general education credit or UCSB course equivalents listed in the chart below will be awarded only for Cambridge International A Level exams taken in 2013 or later, not for exams administered by any other agency. (Student may petition for GE or course credit for Cambridge International exams taken prior to 2013 or for exams administered by other agencies.)

Students should be advised that college courses taken before or after attending UC may duplicate AP, IB and/or A Level examinations. Additionally, exams may duplicate each other (for example, an AP or IB exam in the same subject area). If the student does duplicate an exam with another exam of the same subject content, and/or an exam with a college course, we will award credit only once.

*Note: A Level examination credit earned prior to entering the university will not be counted toward maximum unit limitation either for selection of a major or for graduation.*

| A Level Exam with a Grade of A, B or C | Units Awarded | General Education Credit | UCSB Course Equivalent                   | (You may not enroll in these courses for credit at UCSB) |
|--|---------------|--------------------------|--|--|
| Accounting                             | 12            |                          | Economics 3A, 3B                         |  |
| Afrikaans                              | 12            |                          |  |  |
| Arabic                                 | 12            |                          |  |  |
| Art and Design                         | 12            |                          |  |  |
| Biology                                | 12            |                          |  |  |
| Chemistry                              | 12            |                          |  |  |
| Chinese                                | 12            |                          |  |  |
| Classical Studies                      | 12            |                          |  |  |
| Computer Science (prior to 2021)       | 12            |                          | Computer Science 16                      |  |
| Computer Science (2021 - )             | 12            | Area C: 1 course#        | Computer Science 8                       |  |
| Economics                              | 12            | Area D: 2 courses        | Economics 1, 2                           |  |
| English - Language                     | 12            |                          |  |  |
| English - Literature                   | 12            |                          |  |  |
| French                                 | 12            |                          |  |  |
| Geography                              | 12            |                          |  |  |
| German                                 | 12            |                          |  |  |
| Hindi                                  | 12            |                          |  |  |
| History                                | 12            |                          |  |  |
| Marathi                                | 12            |                          |  |  |
| Marine Science                         | 12            |                          |  |  |
| Mathematics                            | 12            | Area C: 2 courses#       | Mathematics 2A, 2B, 3A, 3B, 15, 34A, 34B |  |
| Mathematics - Further                  | 12            |                          | Mathematics 4A                           |  |
| Music                                  | 12            |                          |  |  |
| Physics                                | 12            | Area C: 3 courses#       | Physics 6A, 6AL, 6B, 6BL, 6C, 6CL        |  |
| Portuguese                             | 12            |                          |  |  |
| Psychology                             | 12            | Area D: 1 course         | Psychology 1, 3, 7                       |  |
| Putonghua                              | 12            |                          |  |  |
| Sociology                              | 12            |                          |  |  |
| Spanish                                | 12            |                          |  |  |
| Tamil                                  | 12            |                          |  |  |
| Telugu                                 | 12            |                          |  |  |
| Urdu                                   | 12            |                          |  |  |
| Urdu - Pakistan only                   | 12            |                          |  |  |

# course also satisfies the Quantitative Relationships Requirement



## Bachelor of Science Degree

Candidates for the bachelor of science degree must complete the following general subject area requirements: Area A, Area B, Area C, two courses from Area D, two courses from Area E, one course from Area F, and one course from Area G.

Students are also responsible for completing all of the special subject area requirements as outlined in the B.A. requirement section with the exception of the European Traditions requirement which is only required for the B.A. degree.

### ***Bachelor of Fine Arts Degree; Bachelor of Music Degree***

Candidates for the degree of bachelor of fine arts or bachelor of music must complete the following general subject area requirements: Area A, Area B, two courses from Area C, two courses from Area D, two courses from Area E, one course from Area G.

Students are also responsible for completing all of the special subject area requirements as outlined in the B.A. requirement section with the exception of the European Traditions requirement which is only required for the B.A. degree.

## Major Requirements

In order to be eligible for graduation, all undergraduates must complete the requirements for a major in the College of Letters and Science with the required grade-point averages and academic residence requirements. To ensure timely progress toward the degree, students are required to declare their major by the time they reach 90 units.

Provided they will be able to complete the degree requirements without exceeding 200 units, students may elect any approved major program for which they have met the stated prerequisites as space permits. Students from the College of Engineering and the College of Creative Studies will not be accepted into the College of Letters and Science after they have completed 180 units. Major departments and/or committees may require auditions, placement examinations, or specified courses to determine whether students are qualified for entrance into or continuation in a major. Admission into the individual major and the interdisciplinary studies major is subject to the approval of the Executive Committee of the College of Letters and Science. In addition, some departments require a grade-point average in excess of 2.0 for entrance into the major as noted in the *General Catalog*. Students who fail to maintain a grade-point average of at least 2.0 in work in the major may, at the option of the major department or committee, be denied the privilege of continuing in that major.

Students in the College of Letters and Science normally complete the major requirements in effect at the time they declare their major though they may petition to follow a subsequent set of requirements. Changes in major requirements that increase the number or specificity of courses required will not normally be applied to already-declared students continuing in such majors. However, if students take one or more breaks in enrollments totaling nine or more quarters, they may be required to follow a newer catalog year upon their final return to UCSB.

# ENROLLMENT AND GRADING

## ENROLLMENT

Each quarter, every student at UCSB must register in courses, clear any blocks on registration, and pay fees and other outstanding financial obligations. Additionally, each fall quarter, every student must confirm or update address information either through the GOLD system on the web at [my.sa.ucsb.edu/gold/login.aspx](http://my.sa.ucsb.edu/gold/login.aspx) or with a Change of Address petition. Each step must be completed by specified deadlines. The failure of an undergraduate student to complete the steps involved in enrollment by the specified deadlines will constitute presumptive evidence that the student has withdrawn from the university. A student whose status has lapsed because of failure to satisfy the conditions of admission, failure to register, failure to clear blocks, or failure to meet financial obligations and who wishes to resume studies must file an application for readmission/reinstatement and pay the associated nonrefundable fee. Readmission/reinstatement is subject to availability of space and is not guaranteed. Check [registrar.sa.ucsb.edu](http://registrar.sa.ucsb.edu) for applicable deadlines.

## Program Changes

After registration, changes in the student's program can be made using GOLD until the deadlines published on the Registrar website, [registrar.sa.ucsb.edu](http://registrar.sa.ucsb.edu), for each quarter. Such changes include course drops and adds and change in grading options. Unapproved withdrawal from or neglect of a course for which one has registered will result in a failing grade. Course additions after the first week of classes require the approval of the course instructor.



### Program Change Deadlines

#### **Last Day to:**

|   |  |
|---|--|
| Drop Writing 1, 1E, 2, 2E, 2LK, 50                              | 5 <sup>th</sup> day of classes             |
| Add classes   | 15 <sup>th</sup> day of classes            |
| Drop classes ( <i>other than writing courses listed above</i> ) | 20 <sup>th</sup> day of classes            |
| Change grading option   | End of the 7 <sup>th</sup> week of classes |

### Maximum and Minimum Programs

The average academic study load for undergraduate students is 15 units per quarter, to yield 180 units by the time of graduation. The minimum full-time study load is 12 units, but students will not graduate in four years if they enroll in the minimum number of units each quarter. Students who are not able to carry at least 12 units per quarter must petition and receive approval prior to enrolling in a deficit program. Undergraduate students who have submitted their petitions to the College of Letters and Science for a deficit program of 10 or fewer units prior to the first day of instruction may be considered for a 50 percent reduction of the educational fee and nonresident tuition, subject to approval of the Office of the Registrar. Only those students with verifiable reasons of employment, health, or family responsibility or students who have declared candidacy for graduation for the requested quarter will be eligible for the fee reduction. Deficit program approval does not constitute automatic approval of fee reduction. Students in the College of Letters and Science may petition for permanent approval of deficit programs (that is, for permanent part-time status).

Students in good academic standing may enroll in as many as 21 units each quarter. Those on academic probation may not enroll in more than 17 units each quarter of their probationary status. Students who wish to enroll in more than the maximum number of allowable units must petition for an excess program at the time of registration.

### Minimum Cumulative Progress (MCP) Program

Undergraduate students enrolled in the College of Letters and Science are subject to the Minimum Cumulative Progress requirement. Minimum Cumulative Progress (MCP) is a policy designed and approved by the faculty to provide important guideposts to ensure timely degree completion. The MCP requirement establishes a reasonable expectation of student workload.

### Summary of Program Regulations

Certain rules govern the selection of courses each term. Students are reminded that they:

- May not enroll in a course officially as a way of making up an Incomplete grade.
- May not enroll in more than five total units of 98, 99, 198, 199, 199AA-ZZ courses per quarter.
- Must be juniors or seniors to enroll in 198 or 199, 199AA-ZZ courses.
- Must choose letter grading for all courses used to satisfy requirements in the major or minor. This includes lower- and upper-division courses, both within and outside the department of the major or minor. (Some departments accept a small number of units for courses graded P where letter grades are not available. See departmental entries in the *General Catalog*.)
- May not repeat a course for which the previous grade was higher than C- unless permitted in the official course description in the *General Catalog*.
- Must obtain permission of the dean to repeat a course that they have already attempted two or more times.
- Must complete Writing 1 or 1E by the end of the third quarter at UCSB.
- Must complete Writing 2, 2E, or 2LK by the end of the sixth quarter at UCSB.

### Student Responsibilities

Students are responsible for the following:

1. Verifying eligibility for Courses. Students should consult the GOLD or the General Catalog for prerequisites.
2. Avoiding duplicating coursework for which they have already earned credit.
3. Indicating their desired grading option at the time of enrollment.
4. Observing and meeting all deadlines for fee payment, registration, and changing their enrollment (adding or dropping courses, changing grading option).
5. Indicating course repetition at the time of enrollment.
6. Indicating the intended number of units to be earned in variable-unit courses. At the end of the term, the instructor will report to the Office of the Registrar the number actually completed and the grade earned, and the Office of Registrar will make any necessary adjustments to the student record.

7. Obtaining approval prior to registration for any of the following exceptions:
- enrolling in a deficit program of fewer than 12 units. Required fall, winter, and spring only; for summer session there is no minimum load requirement.
  - enrolling in more than 17 units while on academic probation in fall, winter, and spring quarters.
  - enrolling in more than 21 units while in good academic standing. Required fall, winter, and spring.
  - enrolling in an excess program of more than 16 units during each summer session.
  - enrolling in UC Extension courses.
  - repeating a course more than once.
  - exceptions to 198, 199, 199AA-ZZ course policies.

## ABSENCE, WITHDRAWAL, AND READMISSION/REINSTATEMENT

### Temporary Absence During a Quarter

Students are expected to attend classes regularly, and in most instances, attendance and participation in class are factors in determining the final grade. If an absence is unavoidable due to serious illness or personal emergency, each instructor should be notified. Regardless of the reasons for absence, however, students will be required to complete all coursework.

If an absence is late in the term and prolonged, making it impossible to complete the coursework on time, students may petition their instructors to assign an Incomplete (I) grade. To receive an I grade, a student must submit the approved petition to the Office of the Registrar by the last day of the quarter in which the I is to be assigned. A \$5 fee will be assessed. A student who is unable to make this request in person may ask the Office of Student Life to notify each instructor of the circumstances of the absence and to circulate a petition on the student's behalf. If the instructor agrees that an extension of time for completion of the course is justified and approves the petition, a grade of Incomplete will be assigned. See "[Incomplete Grade](#)" section for more details.

### Withdrawal from a Course

Students can petition to drop a course after the schedule adjustment deadline. If the petition is approved, a W will indicate that the student withdrew from the course after the schedule adjustment period (20th day of instruction). If the request is not approved, the student will receive the grade assigned by the instructor of the course.

The late drop request process requires the submission of the completed Late/Retro Drop Petition, a narrative why the student is making the request, and supporting documentation if appropriate. Students should continue attendance while the request is evaluated. Multiple requests to withdraw from the same course are rarely approved. Requests submitted after the end of the 7th week of instruction (35th day of instruction) require documentation of a significant hardship that impacted a student's ability to complete the course/s. Requests to withdraw from a course after the last day of instruction are considered retroactive. Retroactive withdrawals require documentation of a severe hardship that prevented the student from completing the course. Retroactive requests to drop a course after completing the final exam or final assignment are only in truly extraordinary circumstances approved.

Questions regarding the Late or Retro Drop request procedure should be directed to the College of Letters and Science Walk-in Advisor, 1117 Cheadle Hall. Advising is available Monday, Thursday, and Friday mornings from 9-11:30 AM, and Tuesday and Wednesday mornings from 9:30-11:30 AM, and every afternoon, from 1-3:30 PM.

### Complete Withdrawal

Once fees have been paid or officially deferred or after a financial aid agreement has been signed for a particular quarter, students then wishing to withdraw for that term without completing the enrollment process must do

so by petition to the Office of the Registrar. An enrolled student who wishes to withdraw from the university during a quarter without completing the quarter's work must obtain a petition for complete withdrawal from the Office of the Registrar. If the petition requirements are met and the approval of the dean of undergraduate

#### Letter Grades

|    |                  |
|----|------------------|
| A  | = Excellent      |
| B  | = Good           |
| C  | = Adequate       |
| D  | = Barely Passing |
| F  | = Failing        |
| I  | = Incomplete     |
| IP | = In Progress    |
| W  | = Withdrawal     |

education is secured and if the completed petition is submitted to the Office of the Registrar by the deadline for course withdrawal, the student's registration will be cancelled without academic penalty. If the completed petition is submitted to the Office of the Registrar after the deadline for course withdrawal but no later than the last day of instruction for the term, the dean of undergraduate education will direct the Office of the Registrar to enter the grade of W for each course in which the student was enrolled. A student who receives permission to withdraw completely during the early weeks of a quarter may be entitled to a partial refund of fees for that quarter as outlined on the Registrar website, registrar.sa.ucsb.edu. Students who have received Title IV federal aid will be required to return a portion of that aid if they withdraw before completing 60 percent of the quarter. Upon request, the Office of Student Life will process a petition for complete withdrawal no later than the last day of instruction for the term for a student who cannot do so in person. If the dean of undergraduate education approves the petition, the student's academic record will reflect the process described above.

Students who enroll and subsequently discontinue work during a quarter without an approved petition for withdrawal will receive F or NP grades as appropriate for all courses in which they are enrolled for that quarter. Such students are ineligible for any refund of fees, and their future registration privileges may be curtailed or revoked. Students are advised to seek counsel from faculty, departmental, or college advisors, Counseling Services, Career Services, and the Financial Aid Office if appropriate before withdrawing to consider the full implications of this action. After withdrawal and before future registration, undergraduates must apply for and receive permission to be readmitted.

*Note: The deadline to submit a petition for complete withdrawal is the last day of instruction for the term.*

## GRADES

### Grading System

The College of Letters and Science offers two grading options for undergraduates: letter grades A-F and passed/not passed (P/NP) grades. Any grade of D- or above is considered a passing grade in letter-graded courses. There is no stipulation (such as a mandatory grade curve) concerning how these grades should be distributed in each class; this is left to the discretion of the instructor. Instructors may modify the grades of A, B, C, and D by assigning a plus (+) or a minus (-) suffix. Minus grades carry three-tenths of a grade point less per unit, and plus grades (except A+) carry an

additional three-tenths of a grade point per unit. When a student withdraws from the university or receives approval to drop a course after the established deadline for course withdrawal (20<sup>th</sup> day of instruction), the registrar will assign a W to the student for each course affected. Courses in which a W has been entered on the student's record will be disregarded in determining a student's grade-point average.

| Each unit of | = Grade Points | Each unit of | = Grade Points |
|--------------|----------------|--------------|----------------|
| A+           | 4.0            | D            | 1.0            |
| A            | 4.0            | D -          | 0.7            |
| A -          | 3.7            | F            | 0.0            |
| B+           | 3.3            | I            | 0.0            |
| B            | 3.0            | IP           | 0.0            |
| B -          | 2.7            | P            | 0.0            |
| C+           | 2.3            | NP           | 0.0            |
| C            | 2.0            | S            | 0.0            |
| C -          | 1.7            | U            | 0.0            |
| D+           | 1.3            | W            | 0.0            |

### Grade-Point Average

The university grade-point average is computed by dividing the number of units attempted on a letter-grade basis in the University of California into the number of grade points earned for these units. Grade-point averages are computed for a number of purposes including the determination of whether students are (1) maintaining the averages required for continued registration in the university, (2) eligible to enter or continue in a given course or major, (3) eligible for graduation, and (4) eligible for honors such as membership in the College Honors Program, dean's term honors, or honors at graduation.

Graduate and professional schools as well as employers may compute grade-point averages differently. For example, they may include only the classes completed during the junior and senior years or only courses completed in the major department. Pre-law students should note that the Law School Data Admission Service (LSDAS) computes grades of NP as F in the GPA.

### Grade-Point Balance

The grade-point balance is the difference between the number of grade points which a student has earned and the number needed for a 2.0 grade-point average.

The first step in computing the grade-point balance is to multiply the number of units attempted for letter grade by a factor of 2 to determine the number of grade points needed for a 2.0 grade-point average. To find their grade-point balance, students then subtract this number from the number of grade points they have actually earned. Students whose grade-point average is above 2.0 will have a positive grade-point balance. Those with a grade-point average of exactly 2.0 will have a 0 balance. Students whose grade-point average is below 2.0 will have a negative balance, called a deficit.

Computation of grade-point balance is especially helpful to students who are in academic difficulty for it aids in determining how long it will take and what grades are needed to return to regular academic status. For example, to counteract a grade-point deficit of eight, a student will need to earn eight grade points above the C level. This would be accomplished by earning eight units of B or four units of A.

Visit [www.duels.ucsb.edu/advising/policies/gpa-calculator](http://www.duels.ucsb.edu/advising/policies/gpa-calculator) for practice in calculating grade-point average and balance.

## Passed/Not-Passed Grades

Passed/Not Passed (P/NP) grades are not included in the computation of university grade-point averages. Courses graded P, however, are acceptable for unit and appropriate degree credit. P grades will be assigned only for coursework equivalent to a C or better on the letter-grade basis. NP grades will be assigned for work equivalent to a C- or below. No unit or degree credit is given for courses graded NP. Undergraduate courses may be offered exclusively on a P/NP basis with the prior approval of the appropriate faculty committees. Such courses are specially identified in GOLD. Students on academic probation as well as those in good standing may take such courses without special approval. Students may elect the P/NP grading option in any number of courses (see GOLD to determine which courses allow the P/NP grading option) during a particular term provided that:

- They are in good academic standing (i.e., not on academic probation). However, students on probation may enroll in courses offered exclusively on a P/NP basis.
- The course is open to all qualified students on this basis and is so advertised in GOLD.
- The course is not required or accepted for the student's major or minor. Courses in the

major or minor, whether lower- or upper-division, or outside of the major department, must be taken for a letter grade. (With the prior approval of appropriate faculty committees, a department may specify that certain major or minor courses may be taken P/NP. Courses for which such approval has been granted are identified in the department entries in the *General Catalog*.)

- They elect this option at the time of registration or thereafter but not later than the end of the seventh week of classes. Students are responsible for determining whether they are qualified for enrollment in courses on a P/NP basis according to the requirements stated here.
- At the time of graduation at least two-thirds of their units earned in residence at UCSB have been earned on a letter-grade basis. (Students who complete more than 180 units at UCSB must complete at least 120 letter-graded units in residence.) There is no limit on the number of courses which may be taken P/NP by eligible students during a single quarter.
- They have not been restricted or prohibited from the use of the P/NP option due to an excessive number of NP grades earned. Students with more than eight units of NP grades in one quarter or with more than 20 units of NP grades in all terms of university enrollment combined may be so restricted. In the case of repeated courses in which the initial grade was NP, the original NP will not be included in this 20-unit total.

Students who take major or minor courses in excess of minimum major or minor requirements may elect the P/NP option for those courses. Such courses will not be accepted in satisfaction of requirements for the major or minor. Students who plan to apply to graduate or professional schools should use P/NP grading sparingly as it provides less information for admissions committees to review. Pre-law students should note that the Law School Data Assembly Service (LSDAS) will calculate an NP grade as an F when considering applicants for admission into their programs.



## Incomplete Grade

The grade Incomplete (I) may be assigned when a student's work is of passing quality but is incomplete. I grades will be excluded in the computation of the student's grade-point average at the end of the quarter.

## Petitioning Process

An I grade may be placed on a student's record only if the completed Petition for an Incomplete Grade, signed by the instructor, is on file in the Office of the Registrar by the last day of the quarter. The student's BARC account is billed for the processing fee. In the absence of the petition or of a specific grade other than I, the Office of the Registrar will record a grade of F, NP, or U.

## Completion Deadline

The deadline to complete an I grade is the end of the term following the term in which the I grade was reported whether or not the student is registered and whether or not the course is offered in that term. The student is entitled to have the grade of Incomplete replaced by a passing grade as determined by the instructor concerned and to receive unit credit and appropriate grade points upon satisfactory completion of the coursework by this deadline. Unless the work is completed and a grade is reported to the Office of the Registrar by the deadline, the I will be changed automatically to F, NP, or U as appropriate. If the instructor is unavailable, the chair of the department in which the course was offered is authorized to supervise completion of the work and to make the appropriate grade change. The instructor and chair also have the authority to extend the deadline for completion in the event of unusual circumstances that would clearly impose an unfair hardship on the student if the original deadline were maintained.

At the time of graduation, an I grade on the student's record in a course necessary for the fulfillment of degree requirements will disqualify the student for graduation. An I grade on the student's record at the time of graduation in a course not necessary for the fulfillment of degree requirements may be removed only up to the end of the fifth week of the term following the date of graduation. If not removed, it will remain an I on the record permanently. For the purpose of determining academic eligibility, any I grades remaining on the record at the time of graduation will be counted as F

grades in the computation of the required university grade-point average if the student has elected the letter-grade option.

## Grade Changes to Incomplete

A grade may be changed to an "I" only with the approval of the Dean of Undergraduate Education and after successful completion of the petitioning process described above.

## In-Progress Grade

The grade In Progress (IP) may be assigned provisionally in each but the last term of special courses extending over more than one term. In the last term, the grade assigned by the instructor replaces the provisional IP grades for all portions of the course. If a student fails to enroll in or complete the final course of a sequence in the next quarter in which it is offered, the IP grades will be replaced by the grade of I. Further changes of that grade will be subject to the conditions covering incomplete grades. IP designations are not included in the computation of grade-point averages.

## Withdrawal Grade

The W grade will be assigned when a student withdraws from the university or receives permission to drop a course after the deadline for course withdrawal set by the executive committee of the college or school in which the student is enrolled. (This includes undergraduate enrollment in graduate-level courses.) The W grade will be assigned for each course affected. Courses in which a W has been entered on the student's record will be disregarded in determining a student's grade-point average and will not be considered as courses attempted in assessing the student's grade-point average for graduation.

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# CHECKLIST OF DEGREE REQUIREMENTS

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## Entry Level Writing Requirement

Pass exam \_\_\_\_\_ or Writing 1 or 1E \_\_\_\_\_ or appropriate transfer course \_\_\_\_\_. (Must be fulfilled within three terms of admission.)

## American History and Institutions Requirement

One course \_\_\_\_\_ or exam \_\_\_\_\_.

(This course may also apply to the General Education requirements, if appropriate.)

## General Education Requirements—General Subject Area Requirements

### Area A: English Reading and Composition

\*Writing 2, 2E, or 2LK \_\_\_\_\_ and one of the following:

English 10, 10AC, 10EM, 10LC, or Writing 50, 50E, 105 AA-ZZ, 107 AA-ZZ, 109AA-ZZ \_\_\_\_\_.

### Area B: Foreign Language

To be fulfilled in one of the following ways:

- \_\_\_\_\_ 1. Completion of a college language course at level 3.
- \_\_\_\_\_ 2. Appropriate score on SAT Subject Test in a foreign language (for specific information see p. 9 of this booklet).
- \_\_\_\_\_ 3. Score of 3 or higher on College Board Advanced Placement Exam in a foreign language.
- \_\_\_\_\_ 4. Score of 5 or higher on higher level International Baccalaureate Exam in a foreign language.
- \_\_\_\_\_ 5. C or higher average in third year of high school foreign language.
- \_\_\_\_\_ 6. Placement above level 3 on UCSB exam.

(Note: If option 1 is taken, the student's unit requirement is increased to 184.)

### Area C: Science, Mathematics, and Technology

**B.A., B.S.** - 3 courses required; **B.F.A., B.M.** - 2 courses required

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### Area D: Social Sciences

**B.A.** - 3 courses required; **B.F.A., B.M., B.S.** - 2 courses required

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### Area E: Culture and Thought

**B.A.** - 3 courses required; **B.F.A., B.M., B.S.** - 2 courses required

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### Area F: Arts

**B.A.** - 2 courses required; **B.S.** - 1 course required **B.F.A., B.M.** - no courses required

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### Area G: Literature

**B.A.** - 2 courses required; **B.F.A., B.M., B.S.** - 1 course required

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Remember: A course listed in more than one of the General Subject Areas A through G can be applied to only one of these areas.

\*Please note: credit earned through AP or IB exams may mean you have fulfilled one or both parts of Area A and that you are not eligible to enroll in some of the listed courses.

## General Education — Special Subject Area Requirements

In the process of fulfilling General Subject Area Requirements C through G, students must complete the following Subject Area requirements. Courses may simultaneously apply to General Subject and Special Subject Area Requirements, and courses may count for more than one Special Subject.

### Special Subject Writing

Six approved UCSB courses that require the writing of one or more papers totaling at least 1800 words. (Please note that the number of required courses may be reduced depending on the number of courses needed to fulfill Areas D-E following matriculation to UCSB).

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**World Cultures** outside the European tradition (1 course): \_\_\_\_\_

**Quantitative Relationships** (1 course): \_\_\_\_\_

**Ethnicity** (1 course): \_\_\_\_\_

**European Traditions** (1 course, B.A. only): \_\_\_\_\_

### Unit Requirements

180 total units required (184 if option 1 is chosen in GE Area B). Sixty units must be upper-division.

*Note: No more than six units of ES 1- or equivalent courses will be accepted toward the units required for graduation. Credit is normally allowed only once for specific material.*

### Grade-Point Average Requirements

At least 2.0 (C) grade-point average in the following:

- all UC courses taken for a letter grade
- all UC courses required for the major taken for a letter grade
- all UC courses required for the upper-division major taken for a letter grade

*Please note: At least two-thirds of each student's units completed at UCSB must be letter-graded.*

### Academic Residence Requirements

#### ***In the University of California:***

- Three regular terms of at least six units each (a UC summer session in which at least two units are completed is the equivalent of one-half term)

#### ***In the College of Letters and Science at UCSB:***

- 35 of the final 45 units\*
- 27 upper-division units
- 20 upper-division units in the major

*\*Students who participate in University of California Education Abroad, UCDC, or UC Center in Sacramento programs as seniors should consult the General Catalog for details about a small exception.*

### Major Requirements

Questions regarding your major requirements should be directed to the department advisor.